

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Regular Meeting  
August 12, 2019

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

Absent: Mrs. Lopez

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

IDEA Part B Funding Presentation – Mariah Hall, Special Education Director

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

Mr. Daniel Farror stated that he was pleased with his student's educational aide and would like her to continue with same.

7. **APPROVAL OF THE AGENDA w/ADDITIONAL ADDED ITEM F.-TREASURER'S BUSINESS\***

**19-159** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the agenda with the addition of Item F in Treasurer's Business.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Absent: Mrs. Lopez

Motion Carried: 4-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

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**B. BOARD MINUTES**

- 19-160** Mrs. DeLuca moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

**Regular Meeting-- July 22, 2019**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Miller

No: None.

Abstain: Mrs. Jensen

Absent: Mrs. Lopez

Motion Carried: 3-0

**C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

- 19-161** Mrs. Czech moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Absent: Mrs. Lopez

Motion Carried: 4-0

**D. DELEGATE/ALTERNATE TO CAPITAL CONFERENCE**

- 19-162** Mrs. Miller moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education elect AMY DELUCA as delegate and PAT CZECH as the alternate to attend the OSBA Conference in November 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Absent: Mrs. Lopez

Motion Carried: 4-0

**E. PARENT TRANSPORTATION PAYMENT IN LIEU**

- 19-163** Mrs. Miller moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education TABLE the following PARENT TRANSPORTATION PAYMENT IN LIEU

**WHEREAS** this Board does determine that the students listed below are legally entitled to transportation; and

**WHEREAS** the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore

**BE IT RESOLVED** that this Board of Education does approve "payment in lieu" contracts for the following students, payable to the parent or guardian.

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Parent / Guardian	Student	Grade	School
Christina Soper	Richard	12 <sup>th</sup>	Albert Einstein Academy
Christina Soper	Victoria	9 <sup>th</sup>	Albert Einstein Academy
Christina Soper	Giovanna Layne	7 <sup>th</sup>	Albert Einstein Academy

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Absent: Mrs. Lopez

Motion Carried: 4-0

## **F. PURCHASE OF VIDEO SURVEILLANCE EQUIPMENT\***

- 19-164** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the purchase of video surveillance equipment from NBEC as per the attached quote.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Absent: Mrs. Lopez

Motion Carried: 4-0

## **9. SUPERINTENDENT'S BUSINESS**

### **A. REPORTS**

### **B. PERSONNEL**

#### **RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

- 19-165** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- Claire Fisher**, resigning as BMS Intervention Specialist, effective for the 2019-20 school year.
- Richard Fisher**, retiring as BIS Head Custodian, effective July 17, 2019.
- Christina Hastings**, resigning as BHS Cook, effective August 5, 2019.
- Denver Jarvis**, resigning as BHS Night Custodian, effective August 12, 2019 to accept another position in the district.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Absent: Mrs. Lopez

Motion Carried: 4-0

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**CERTIFIED**

**19-166** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake approves the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Mitchell Rion**, BIS 6<sup>th</sup> Grade Teacher, B+12, Step 5, effective August 23, 2019.
- b. **Bridget Urban**, Knollwood Elementary Title I Tutor, BA, Step 0, effective August 23, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Absent: Mrs. Lopez

Motion Carried: 4-0

**CLASSIFIED**

**19-167** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all payroll requirements.

- a. **Denver Jarvis**, BIS Head Custodian, Step 5, 260 days plus contracted holidays, 8 hrs./day, effective August 13, 2019.
- b. **Elizabeth Robles**, Bus Driver, Step 2, 181 days plus 8 holidays, 4 hrs./day, effective August 26, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Absent: Mrs. Lopez

Motion Carried: 4-0

**SUPPLEMENTAL**

**19-168** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel effective for the **2019-20** school year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **Miguel Villegas**, BHS Head Boys Soccer Coach, Class II, Step 4.



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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller  
No: None.  
Absent: Mrs. Lopez  
Motion Carried: 4-0

**PARENT/COMMUNITY VOLUNTEER(S)**

**19-169** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2019-20 school year/season.

- a. **Renee Schuster**, Parent/Community/Band Volunteer, at no cost to the district, effective August 13, 2019.
- b. **Dawn Smith**, Parent/Community/Band Volunteer, at no cost to the district, effective August 13, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller  
No: None.  
Absent: Mrs. Lopez  
Motion Carried: 4-0

**10. STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen
2. Athletic Counsel – Lisa Miller
3. Legislative Liaison – Amy DeLuca
4. Endowment Fund – Pat Czech
5. S.A.L.T. – Sandra Jensen
6. Finance Committee – Sheila Lopez

**11. EXECUTIVE SESSION**

**19-170** Mrs. Miller moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

**TIME: 6:30 PM**

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) \_\_\_\_\_ Appointment;
- 2) \_\_\_\_\_ Employment;
- 3) \_\_\_\_\_ Dismissal;
- 4)   X   Discipline;

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- 5) \_\_\_\_\_ Promotion;
- 6) \_\_\_\_\_ Demotion;
- 7) \_\_\_\_\_ Compensation;

A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.

F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at **7:20 P.M.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Absent: Mrs. Lopez

Motion Carried: 4-0

12. **ADJOURNMENT**

**19-171**

Mrs. Jensen moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 7:15 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Absent: Mrs. Lopez

Motion Carried: 4-0

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Michael A. Pissini, Treasurer



Mrs. Pat Czech, Vice President

Vice-President

The next meeting will be on August 26, 2019 at 5:30 PM at the BHS/BMS Media Center.

